

**MAGISTRATES COURT of WESTERN AUSTRALIA
(CIVIL JURISDICTION)
NOTICE OF LISTING CONFERENCE
FORM 31**

Registry: Phone: Fax:	Case number:
Claimant	
Defendant	

You are to attend at a listing conference at the Magistrates Court held at on
.....day the day of 20..... at am/pm.

This conference is to set a date for trial.

Parties and/or lawyers need only attend. Witnesses are not required to attend.

A party must attend a listings conference. Unless the Court orders otherwise, a party is not required to attend a listing conference in person if the party's lawyer attends the listings conference.

If a party or a party's lawyer fails to attend a listing conference, the magistrate at the listing conference may give default judgment against the party.

If you are not ready or unable to attend the listings conference, you should make a prior application to the Court for an adjournment. Do not leave it until the day of the conference as you may be ordered to pay the other party's costs.

In the event that neither you or your lawyer attends the listing conference a magistrate can order default judgment against you.

If you need an interpreter, you must immediately advise the Court of the language and dialect you require. Give your name, case number and the date of the conference.

Date: Registrar:

To: Claimant or lawyer
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To: Defendant or lawyer
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