

**MAGISTRATES COURT OF WESTERN AUSTRALIA  
CIVIL JURISDICTION  
FACT SHEET 26**

**APPLYING FOR A SUSPENSION ORDER  
APPLICATION BY THE JUDGMENT DEBTOR**

**What is a suspension order?**

An order that suspends the enforcement of a judgment.

**How does a judgment debtor apply for a suspension order?**

Complete and lodge a **Form 9 – Application for Suspension Order** and supporting **Form 2 – General Form of Affidavits**. The affidavit must set out the special circumstances being relied upon.

The Court then fixes a date time and place for an application hearing.

These forms are available from the Magistrates Court website: [www.magistratescourt.wa.gov.au](http://www.magistratescourt.wa.gov.au).

If you receive a notice to attend a hearing and you are aware of a risk to yourself or others in relation to the matter, you should contact the Court at which you are required to attend.

**Serving a suspension order application**

A copy of the application for a suspension order and supporting affidavit must be served personally on the other party not less than 3 working days before the hearing.

If the application is being made by a tenant in relation to a judgment in proceedings under the *Residential Tenancies Act 1987* a copy of the application and support affidavit may be served on a real estate agent who is managing the premises that are the subject of the application and whose address has been notified to the tenant.

This can be directed to their usual mailing address or last known place of residence, or to their principal business address or last known place of business.

**See Fact Sheet:  
No. 8 – Serving a Court Document**

**What the judgment debtor must bring to Court?**

You must provide the Court with all records that relate to your income, assets and liabilities and, if applicable, the income, assets and liabilities of your spouse, de facto partners and any dependants.

If these records are not provided, you will be guilty of a contempt of Court.

**Suspending a monetary judgment**

The Court may make a suspension order if it is satisfied you are unable to pay the judgment debt or if there are special circumstances you can justify to the Court to suspend enforcement of the judgment.

**Suspending a non-monetary judgment**

The Court will only make a suspension order if there are special circumstances that justify doing so.

**Application not granted**

The Court may make a new:

- time for payment order; or
- instalment order

**See Fact Sheet:  
No. 25 - Means inquiry (Information for the Judgment Debtor)**

***This is a guide only. The content is subject to change. If you are unsure about any of the information in this fact sheet, contact your nearest registry or seek legal advice.***